



Phone: 021-532 1816
 Email: info@graceprimary.org

Application for Admission

Please complete each section in **BLOCK CAPITAL LETTERS**

Section 1: CHILD'S PERSONAL DETAILS					
Surname		First Name(s)			
Date of Birth					
Place of Birth		Gender	Male		Female
Nationality		SA ID Number			
Passport Number (if not SA citizen)					
Address					
Religion					
Siblings: Surname		First Name		Age	
Language(s) commonly spoken at home		1:			2:
Disability(if any) needing ongoing support:					

Section 2: ACADEMIC DETAILS			
Class in which admission is sought	Grade ____	Year	
Name(s) of previous school(s) attended:			
Name of School(City/Country)	Grade	Start Date	End date

Section 3: MEDICAL INFORMATION			
Family Doctor		Contact No.	
Medical conditions/Allergies			Medication
Name of Medical Aid		Medical Aid No.	
Name of Principal Member			
Alternative contact person in case of emergency (not parent or guardian)	Name & Surname		Contact Number

Section 4: PARENT / GUARDIAN DETAILS			
Father's Details			
Full Name			
ID Number			
Occupation		Position	
Organisation/Company			
Physical Address			
Postal Address			
Home Number		Work Number	
Cell Number			
Email address			

Mother's Details			
Full Name			
ID Number			
Occupation		Position	
Organisation/Company			
Physical Address			
Postal Address			
Home Number		Work Number	
Cell Number			
Email address			

Relationship status between above mentioned parents			
Single	Partners	Married	Divorced

Guardian's Details			
Full Name			
ID Number			
Occupation		Position	
Organisation/Company			
Physical Address			
Postal Address			
Home Number		Work Number	
Cell Number			
Email address			
Relationship with child			

Person(s) learner lives with	Father	Mother	Guardian	Other
If Other, please complete below				
Name & Surname			ID Number	
Contact number			Relationship	

Person(s) authorised to collect learner	Father	Mother	Guardian	Other
If Other, please complete below				
Name & Surname			ID Number	
Contact number			Relationship	

Section 5: SCHOOL FEES			
Person responsible			
ID Number			
Office Number		Cell Number	
Email			
Billing Address			
Bank Details:			
Bank		Branch	
Account number		Branch number	

DECLARATION AND AGREEMENT:

1. I declare that all of the above information is, to the best of my knowledge, true and correct and understand that should any false information be supplied, the application will be rendered invalid.

2. I am aware that the payment of school fees is compulsory. I understand that interest will be charged on overdue fees at a rate of 15.5% per annum and that, should it be necessary for Grace Primary to recover outstanding fees, I will be liable for all costs incurred in such recovery, including attorney and collection costs. I understand that both parents are jointly and severally liable for the school fees.

3. I accept that the School is a private educational institution, established on a Christian basis. By enrolling my children in the School I accept that they will participate in the religious activities of the School.

4. I, the father, confirm that my chosen *domicilium et executandi*(address) is as follows:

Signature of father _____

Date _____

5. I, the mother, confirm that my chosen *domicilium et executandi*(address) is as follows:

Signature of mother _____

Date _____

OR

6. I, the guardian, confirm that my chosen *domicilium et executandi*(address) is as follows:

Signature of guardian _____

Date _____

Signatory's relation with the Child _____

Section 6: ADMISSION PROCEDURE

- Please complete the Application form and submit with the following documents to: info@graceprimary.org**
 - Certified copies of birth certificates**
 - Certified copies of parents, guardians and learners ID Documents**
 - One passport size photograph**
 - Any relevant medical or therapists' reports (Vaccination Card)**
 - Previous school report**
 - Proof of residential address**
- After we receive the above, we will arrange an interview and a taster day. At this time the admission fee of R300 should be paid. Applicants will also attend school for an assessment and orientation.**

FOR OFFICE USE ONLY

Form Checked By

Date

Birth Certificate

ID Documents

Photograph

Medical or Therapists Reports

School Report

Proof of Residential Address

Admission Fee Paid

Date

Child Interviewed by

Parent's Interviewed by

Conclusion:

Acceptance

Rejection

(Explanation below)

Deposit Paid

Date